

Outsourced print and post service for cost savings & efficiency improvements

PT-X Print and Post

Despite the continuing shift to digital communications and the paperless office, many businesses still insist on, or state a preference for, printed documents. This is often due to regulatory or logistical requirements.

As a company's investment in digital infrastructure grows, much of the equipment that is so heavily relied upon becomes increasingly redundant and costly to maintain, steadily pushing up the cost of printing and posting a single document.

Creating, printing, inserting, franking and posting documents are highly manual activities. It is estimated that back office employees spend endless hours a year on managing the flow of documents and unnecessary print related issues such as printer jams, cartridge replacements and helpdesk calls.

In contrast, whilst some organisations outsource their mail fulfilment, they have no single repository, online access or visibility of those documents once distributed.

Business Advantages

PT-X Print and Post, part of the PT-X Payments and Business Solutions Suite, offers a flexible and efficient outsourced printing and postage service. It is well suited to organisations that have regulatory requirements for providing hard copy documents, and offers a digital platform for creating, intelligently routing and delivering documents in print or electronic format within the United Kingdom.

The solution allows organisations to automatically access Bottomline's robust, high volume document production infrastructure, which removes inefficient manual processes, reduces operational costs and frees up employees to focus on core activities.

PT-X Print and Post provides a highly cost effective alternative to mail fulfilment:

- Rapidly create and fulfil printing and distribution requirements
- Achieve significant cost savings by minimising time and effort needed
- Easily access documents from a comprehensive online storage facility



PT-X Print and Post capabilities:

- Centralised platform for creating print and digital documents
- Outsourced print and post service reduces time, effort and equipment required
- Documents can also be emailed with a tracking capability for visibility on follow up actions
- Simple storage and archive facilities for easy access to reprint or resend documents



Using PT-X Print and Post can lead to a saving of up to 50% of the cost of creating, printing and posting your documents.

PT-X

PT-X Print & Post is part of the PT-X Payments and Business Solutions Suite and can be used to complement your cash collection process and extend customer communications



*Need to track and trace your outbound documents? Check out: **PT-X Connect***

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*Looking to improve and automate your Direct Debit process? Check out: **PT-X Direct Debit Management.***

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*Looking for an easy to use, intuitive business payments platform? Check out: **PT-X Payments and Business Solutions Suite.***

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Rapid print and post with minimal effort

PT-X accepts pre-formatted documents or creates documents from digital data created in PT-X itself, or third party systems such as a finance, CRM or ERP system. Documents are then either emailed directly to the customer or sent to our production facility for print and posting. The solution can scale up to produce any volume of printed documents that are required, with all documents received by 3pm, printed and posted on the same day for complete ease of use, flexibility and business agility.

Significant reduction in time and costs

Using PT-X Print and Post can lead to a saving of up to 50% of the cost of creating, printing and posting your documents. Bottomline's outsourced mail house provides the paper and envelopes, and will print, insert and mail your documents for less than the cost of a second class stamp.

A flexible pay as you go model with no minimum charges or monthly fees removes any barriers to making the transition to digital communications. Additionally, there are environmental and operational benefits from reducing the number of print devices that an organisation has to operate and maintain.

Online storage for ease of access

Used in conjunction with PT-X Connect - Bottomline's cloud-based document distribution and communications network - all documents created by PT-X Print and Post are stored in an electronic archive. It is a simple process to search and retrieve documents which can be emailed or printed locally with one click, for example in response to a customer or supplier request for a duplicate copy.

By uploading all documents to PT-X, organisations benefit from a powerful archive of historical documents which eliminates reliance on the original system that produced the document data.

Document



A4 Paper

1 page per document

Colour or black & white

Simplex, one sided printing, or duplex, double sided printing.

Envelope



C5 Envelope

Plain white

Postage



Mail anywhere in the UK

First class and optimised pre-sorted Royal Mail options available.

Connect with us



EMEA Headquarters